

# **REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 5, 2018 - 6:00 p.m.**

City Clerk Samuelson, acting as Temporary Chairman, called the meeting to order and welcomed everyone to the 2018 Reorganization Meeting of the Mayor and City Council.

## **Open Public Meetings Act**

The Temporary Chairman announced pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided. Agenda for this meeting has been provided to two local newspapers and posted in the City Clerk's Office.

## **Oath of Office**

Newly re-elected Councilman Kirk Gerety was then called forward to be sworn in by Clerk Samuelson as City Councilman, Ward One, with his daughter Morgan holding the Bible.

Newly re-elected Councilman James Toto was then called forward to be sworn in by Clerk Samuelson as City Councilman, Ward Two, with his wife, Beverly, holding the Bible.

They each received a round of applause from the audience.

**Roll Call:** D'Adamo, Dill, Gerety, McGuigan, Meischker, Tapp, Toto,

**Also Present:** Mayor Glasser, Administrator Swain, Clerk Samuelson, Deputy Clerk Heath

## **Nomination and Election of a President of Council**

Temporary Chairman Samuelson called for the nomination and election of President of Council for the year 2018. Councilman McGuigan was nominated by motion of Councilman Dill, seconded by Councilman Toto. There being no further nominations, the nominations were declared closed. Councilman McGuigan was then elected President of City Council by a unanimous roll call vote of those present. Councilman McGuigan was then called forward to receive the gavel with a round of applause. Council President McGuigan thanked everyone for putting their trust in him as President for this year.

## **Nomination and Election of a President Pro-Tempore**

Council President McGuigan then called for the nomination and election of a President Pro-Tempore for the year 2018. Councilman Gerety nominated Councilman Tapp, seconded by Councilman Toto and carried. Councilman Tapp was then elected President Pro-Tempore for the year 2018 by a unanimous vote of those present.

## **Flag Salute and Roll Call**

City Council President McGuigan led the audience in the salute to the flag.

## **Invocation**

# **REORGANIZATION MEETING MAYOR AND CITY COUNCIL**

**January 5, 2018 - 6:00 p.m.**

Invocation was given by Father Justin A. Falciani of Christ Episcopal Church in Somers Point. City Council President McGuigan thanked Father Falciani for his blessing.

## **Poet Laureate**

Due to illness, Poet Laureate, Maria Provenzano, was not present this evening. City Council President McGuigan offered get well wishes.

## **Members of City Council Address the Public**

City Councilman Gerety thanked everyone for coming out this evening and thanked City Council. He thanked everyone for giving him the chance to represent them in the best town not only in the State, but the best town in the Country. He mentioned everyone is welcome to join in at Charlie's after the meeting and looks forward to a good 2018.

Councilman Toto thanked his wife, Beverly, for her support including Marco Polo, the Veterans organizations and the other elected officials in attendance. He thanked the voters for voting him in again giving him the opportunity to serve the community. He thanked the fire companies and the Office of Emergency Management. He and Council President McGuigan wished Neil Regina and Frank Carlin get well wishes and prayers for a speedy recovery. Councilman Toto looks forward to a productive, good 2018 year.

Councilman Dill thanked everyone for coming out this evening in the bitter cold with a wind chill of 1 degree. He thanked the citizens for supporting City Council throughout the years for all the projects that have been accomplished. Councilman Dill thanked the Police Department, Fire Departments, Office of Emergency Management and Department of Public Works for a great job and dedication to the City of Somers Point. He offered his thanks to all the employees including Business Administrator, Wes Swain. He continued to thank all the volunteers in Somers Point and the volunteer Boards.

City Councilman Tapp thanked the fire fighters for all they do to keep the City safe 24/7. He appreciates all the volunteers, which make this such a great town. He extended his thanks and appreciation to the Department of Public Works also.

Councilman D'Adamo congratulated the re-election of Councilmen Gerety and Toto. He thanked the Police Department, Fire Companies and Department of Public Works. He proudly stated that it's a great town to live in and is proud to be a part of it and serve on Council. Lastly, he mentioned looking for a great year for 2018 and thanked everyone.

City Councilman Meischker extended his appreciation to not only the paid employees, but to all the volunteers. He looks forward to a prosperous 2018 for Somers Point. Councilman Meischker stated that over the last few years, there has been great strides to fill vacant commercial properties and looks forward to continuing to obtain 100% occupancy. He

# REORGANIZATION MEETING MAYOR AND CITY COUNCIL

**January 5, 2018 - 6:00 p.m.**

encouraged new homeowners to settle in Somers Point to raise their families, and will continue to market second home ownership as opposed to the barrier islands.

Council President McGuigan is celebrating 10 years of serving on City Council and looks forward to continuing to serve as the voters have shown confidence in him. He thanked everyone for their service and dedication to Somers Point.

Mayor Glasser wished everyone a Happy New Year! He congratulated Councilmen Gerety and Toto on their re-election and looks forward to working with City Council. Mayor Glasser thanked all the employees and all the volunteers for their hard work and dedication to Somers Point. Mayor Glasser stated that the Reorganization Meeting is a renewal of our promises that we will do the very best for the City. He again pledged to continue to be the best Mayor that he can be for this town. Mayor Glasser proudly mentioned that due to the outstanding leadership of City Council, the advice from professionals and the work of all the City employees and volunteers, we had a successful year. We need everyone working together for the betterment of Somers Point. Mayor Glasser stated that he is very proud to be the Mayor of Somers Point, because of everything we do together. He offered God's blessings to all, to the United States of America, and may God watch over Somers Point keeping us in His constant thoughts.

Mayor Glasser recognized the following dignitaries in the audience: Freeholder, Vice-Chair Maureen Kern, former City Councilman and current Freeholder John Risley, former City Councilman Tom Smith and Veteran advocate, Marco Polo. He thanked them for attending the meeting this evening.

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## **Public Portion**

Hearing nothing from the public, it was duly closed.

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## **Proclamations:**

The following Mayor's proclamations were read by the City Clerk.

### **No. 1 of 2018**

**Subject:       Appointing Historic Preservation Commission**

**WHEREAS**, the City Council by Ordinance has established a Historic Preservation Commission in accordance with N.J.S.A. 40:55D-107 et seq. as more specifically set forth in Section 114-202 in Article XXVIII of Chapter 114 of the Somers Point Municipal Code; and

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**WHEREAS**, the Somers Point Historical Commission currently consists of seven regular members and two alternate members; and

**WHEREAS**, it is the jurisdiction of the Mayor to make said appointments to the Commission; and

**WHEREAS**, it has also been determined that for a seven-member Commission, at least one member shall be a Class A member, one member shall be a Class B member and a third member shall be either a Class A or a Class B member so that a total of at least one less than a majority shall be of Classes A and B; and

**WHEREAS**, Mayor John L. Glasser, Jr., wishes to reappoint Tara McGinnis to a full two-year term as a Class A member, said term expiring December 31, 2019; and

**WHEREAS**, Mayor John L. Glasser, Jr., wishes to reappoint Greg DiSabatino as a Class C member said term expiring December 31, 2019; and

**WHEREAS**, Mayor John L. Glasser, Jr., wishes to reappoint Lois Gregory as Alternate No. 1, said term expiring December 31, 2019; and

**WHEREAS**, Mayor John L. Glasser, Jr., wishes to reappoint Natalie Bailey as Alternate No. 2, said term expiring December 31, 2019; and

**WHEREAS**, Mayor John L. Glasser, Jr., wishes to reaffirm the following appointments with the term expiration dates designated below

**BE IT PROCLAIMED THAT** the Historic Preservation Commission consists of the following members with their terms of office noted:

<b>CLASS A</b>	<b>EXPIRATION OF TERM</b>
Tara McGinnis - Regular Member	December 31, 2019
<b>CLASS B</b>	
Donna Mohr - Regular Member	December 31, 2018
Levi Fox – Regular Member	December 31, 2018
<b>CLASS C</b>	
William Reinert - Regular Member	December 31, 2018
Marian McVeigh - Regular Member	December 31, 2018
Greg DiSabatino – Reg. Member	December 31, 2019
Patricia Pierson – Regular Member	December 31, 2018
<b>ALTERNATES</b>	
Lois Gregory (Alt. No. 1)	December 31, 2019
Natalie Bailey (Alt. No. 2)	December 31, 2019

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

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**No. 2 of 2018**

**Subject:       Appointing Planning Board Members**

**WHEREAS**, a vacancy exists in the Class IV category of the Somers Point Planning Board due to the expiration of the term of Brian Cotton, said term expiring December 31, 2017; and

**WHEREAS**, in accordance with NJSA 40:55D-23-1, Mayor John L. Glasser, Jr., hereby reappoints Brian Cotton in the Class IV category with a term expiring December 31, 2020; and

**WHEREAS**, a vacancy exists in the Class IV category of the Somers Point Planning Board due to the expiration of the term of John Conover, Alternate No. , with a term expiring December 31, 2017; and

**WHEREAS**, in accordance with NJSA 40:55D-23-1, Mayor John L. Glasser, Jr., hereby reappoints John Conover to the Alternate No. 1 position in the Class IV category with term expiring December 31, 2020; and

**BE IT PROCLAIMED THAT** the Planning Board as of this date consists of the following members with the expiration of terms noted:

<b>CLASS I</b>	<b>EXPIRATION OF TERM</b>
Mayor John L. Glasser, Jr.	Term of Office
 <b>CLASS II</b>	
Lionel Crossman	One (1) Year Term 12/31/18
 <b>CLASS III</b>	
Howard Dill	One (1) Year Term 12/31/18
 <b>CLASS IV</b>	
Robert Green	December 31, 2019
Brian Cotton	December 31, 2020
Greg Sykora	December 31, 2018
Paul Striefsky	December 31, 2019
John Conover (Alt. No. 1)	December 31, 2020
Sean Igoe (Alt. No. 2)	December 31, 2018

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**No. 3 of 2018**

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**Subject: Environmental Commission Appointments**

**WHEREAS**, vacancies exist on the Somers Point Environmental Commission due to the expiration of the terms of certain members; and

**WHEREAS**, vacancies exist due to the expiration of the terms of Robert Bender, Paul Ludgate, and Robert Green, said term expiring December 31, 2017; and

**WHEREAS**, Mayor John L. Glasser hereby reappoints Robert Bender, Paul Ludgate and Robert Green to a full three year term, said term expiring December 31, 2020; and

**WHEREAS**, in accordance with Ordinance No. 7 of 1980 and the New Jersey State Statute the Mayor shall designate the Chairperson, I hereby proclaim

**THE SOMERS POINT ENVIRONMENTAL COMMISSION** shall consist of the following members with the expiration of terms noted:

Dale Portnoy	December 31, 2019
Linda Keyser	December 31, 2019
Robert Bender	December 31, 2020
Paul Ludgate	December 31, 2020
Robert Green	December 31, 2020
Bill Reinert	December 31, 2018
Elizabeth "Lisa" Bender, Chairperson	December 31, 2018

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**Resolutions:**

**No. 1-2018**

M/S – Gerety/Toto

Adopted by a unanimous roll call vote of those present. Council President McGuigan offered his congratulations.

**No. 1 of 2018**

**Subject: Appointment of Municipal Solicitor**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, the City of Somers Point has identified a need for a Municipal Solicitor for 2018; and

**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Randolph C. Lafferty, Esq., be and hereby is appointed as Municipal Solicitor for the City of Somers Point for the period January 1, 2018 through December 31, 2018, inclusive.
2. This agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an agreement with Randolph C. Lafferty, Esq., in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the account: Legal Services & Costs: Other Expenses, 8-01-20-155-200. No amount shall be chargeable or certified until such times as goods or services are ordered or otherwise called for.

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**Resolutions:**

**No. 35-2018**

M/S – Gerety/Tapp

Adopted by a unanimous vote of those present. Council President McGuigan offered his congratulations.

**No. 35 of 2018**

**Subject: Appointment of Chief Financial Officer**

**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, N.J.S.A. 40A:9-140.10 states that there shall be a Chief Financial Officer appointed by the Governing Body of the municipality and the term of office shall be four years, which shall run from January 1 in the year in which the Chief Financial Officer is appointed; and

**WHEREAS**, the appointment of William E. Swain expired on December 31, 2017; and

**WHEREAS**, City Council wishes to re-appoint William E. Swain.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**NOW, THEREFORE, BE IT RESOLVED** that William E. Swain is hereby re-appointed to a four-year term as Chief Financial Officer commencing January 1, 2018 and expiring December 31, 2021.

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**No. 2-2018**

M/S – Gerety/Toto

Adopted by a unanimous vote of those present. Council President McGuigan mentioned he has a high regard for Judge Freed.

**No. 2 of 2018**

**Subject: Reappointing Judge Freed**  
**Proposed By: Mayor Glasser**

**WHEREAS**, the term of Municipal Judge in the City of Somers Point has expired; and  
**WHEREAS**, N.J.S.A. 2B:12-4 provides for the appointment of a Municipal Judge for a term of three years which appointment is made by the Mayor with the advice and consent of the Council; and

**WHEREAS**, Mayor John L. Glasser, Jr., wishes to reappoint Howard E. Freed, Esq., to the position of Municipal Judge in the City of Somers Point, whose term shall begin January 1, 2018, and shall expire on December 31, 2020; and

**WHEREAS**, the City Council has duly considered said reappointment and intends by this resolution to confirm same.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the reappointment of Howard E. Freed, Esq., to the position of Municipal Judge for the period aforesaid be and hereby is confirmed.

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**No. 3-2018**

M/S - Dill/Toto

Adopted by a unanimous vote of those present. Councilman Dill thanked the Fire Department Officers for the behind the scene work they perform throughout the year. Council President mentioned that clearly there is strong leadership in the fire companies.

**No. 3 of 2018**

**Subject: Fire Department Officers**  
**Introduced by: Mayor Glasser, Councilmen McGuigan and Dill**



**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**WHEREAS**, the members of the Somers Point Volunteer Fire Department have recommended the following officers; and

**WHEREAS**, the City Council of the City of Somers Point wishes to confirm said recommendations.

**NOW, THEREFORE, BE IT RESOLVED** that the officers of the Somers Point Volunteer Fire Department are as follows, with their terms noted hereon:

<b>CITY FIRE CHIEF</b> (3 Yr. Term – Exp. 12/31/19)	Michael R. Sweeney
<b>DEPUTY FIRE CHIEF</b> (3 Yr. Term – Exp. 12/31/19)	James Somers
Asst. Chief (1 year) Exp. 12/31/18	Michael Corbo
Asst. Chief (1 year) Exp. 12/31/18	John Batty, Jr.
Captain (1 year) Exp. 12/31/18	Robert Fehn
Captain (1 year) Exp. 12/31/18	Patrick Winkler
Lieutenant (1 year) Exp. 12/31/18	Timothy Welsch
Lieutenant (1 year) Exp.12/31/18	Robert Blaine
Fire Marshall (3 years) Exp. 12/31/19	Robert Blumberg
Asst. Fire Marshall (1 year) Exp. 12/31/18	Jay Loder
Safety Officer (1 year) Exp. 12/31/18	Kimball Feinstein
Safety Officer (1 year) Exp. 12/31/18	Michael Iannace

Clerk Samuelson swore in the Fire Department Officers.

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**No. 8-2018**

M/S – Gerety/D’Adamo

Adopted by a unanimous vote of those present.

*City of Somers Point*

Resolution No. 8 of 2018 : Temporary Budget

Whereas, N.J.S.A. 40A:4-19 provides that the governing body may, by resolution, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget.

Now, therefore, be it resolved by the City Council of the City of Somers Point, New Jersey, that the following temporary budget be and is hereby adopted for 2018.

APPROPRIATIONS - Current Fund

	2017 Amount	Temporary Amount
GENERAL GOVERNMENT FUNCTIONS		
General Administration		
S&W		

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

		163,000.00	70,000.00
	OE	60,000.00	20,000.00
Mayor and Council	S&W	69,000.00	35,000.00
	OE	36,000.00	15,000.00
	OE	1,500.00	1,500.00
Municipal Clerk	S&W	150,000.00	54,000.00
	OE	46,500.00	15,000.00
Financial Administration	S&W	63,000.00	28,000.00
	OE	35,800.00	15,000.00
Audit Services	OE	37,000.00	20,000.00
Computerized Data Processing	OE	32,000.00	10,000.00
Tax Assessment Administration	S&W	87,000.00	27,000.00
	OE	22,200.00	10,000.00
Tax Collection	S&W	64,000.00	50,000.00
	OE	20,000.00	10,000.00
Legal Services	OE	230,000.00	70,000.00
Engineering Services	OE	15,000.00	5,000.00
Economic Development Commission	OE	50,000.00	30,000.00
LAND USE ADMINISTRATION			
Planning Board	S&W	16,000.00	11,000.00
	OE	20,400.00	10,000.00
Zoning Board of Adjustment	S&W	15,000.00	9,000.00
	OE	9,700.00	6,000.00
Environmental Commission	OE	2,000.00	2,000.00
Historic Development Commission		3,000.00	3,000.00
Arts Commission	OE	1,200.00	1,200.00
CODE ENFORCEMENT AND ADMINISTRATION			
Uniform Construction Code Enforcement Functions	S&W	122,000.00	58,000.00

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

		OE	9,200.00	8,000.00
	Other Code Enforcement Functions	S&W	71,000.00	10,000.00
		OE	17,000.00	3,000.00
INSURANCE				
	Unemployment Insurance		20,000.00	10,000.00
	Surety Bond Premiums		1,000.00	1,000.00
	Other Insurance		146,700.00	60,000.00
	Workers Compensation Insurance		290,000.00	110,000.00
	Employee Group Insurance		1,480,000.00	500,000.00
	Group Insurance Opt Out		47,000.00	-
PUBLIC SAFETY FUNCTIONS				
	Police Department	S&W	3,015,000.00	900,000.00
		OE	117,000.00	40,000.00
	Police Dispatch/911	S&W	313,000.00	103,000.00
		OE	18,500.00	6,000.00
	Office of Emergency Management	S&W	9,500.00	4,000.00
		OE	6,000.00	3,000.00
	Fire Department	S&W	42,200.00	12,000.00
		OE	70,000.00	30,000.00
	Fire Prevention Bureau	S&W	7,000.00	3,000.00
		OE	2,000.00	2,000.00
	Municipal Prosecutor's Office	OE	18,000.00	6,000.00
PUBLIC WORKS FUNCTIONS				
	Other Public Works Functions	S&W	552,000.00	160,000.00
		OE	63,000.00	25,000.00
	Solid Waste Collection	S&W	505,000.00	140,000.00
		OE	208,400.00	65,000.00
	Buildings and Grounds	S&W	153,000.00	38,000.00

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

	OE	86,000.00	20,000.00
Vehicle Maintenance	OE	105,000.00	30,000.00
APT. TRASH COLLECTION PL 2001 C.025		40,000.00	-
MUNICIPAL SERVICES ACT	OE	72,000.00	30,000.00
HEALTH AND HUMAN SERVICES			
Animal Control Services	OE	9,000.00	3,000.00
PARKS AND RECREATION FUNCTIONS			
Recreation Services and Programs	S&W	9,000.00	3,000.00
	OE	34,000.00	10,000.00
Maintenance of Parks	S&W	159,000.00	50,000.00
	OE	30,000.00	10,000.00
MUNICIPAL COURT	S&W	174,000.00	50,000.00
	OE	26,320.00	10,000.00
Public Defender	OE	12,000.00	6,000.00
OTHER COMMON OPERATING FUNCTIONS (UNCLASSIFIED)			
UTILITY EXPENSES AND BULK PURCHASES			
Fire Hydrants		112,000.00	36,000.00
Electricity		170,000.00	50,000.00
Street Lighting		120,000.00	50,000.00
Telephone		48,000.00	20,000.00
Water		38,000.00	15,000.00
Gas		42,000.00	30,000.00
Fuel Oil #2		1,000.00	1,000.00
Diesel Fuel		50,000.00	25,000.00
Telecommunications costs		14,000.00	3,000.00
Sewerage processing and disposal		7,000.00	8,000.00
Gasoline		90,000.00	50,000.00
LANDFILL/SOLID WASTE DISPOSAL COSTS		272,556.26	100,000.00
CONTINGENT			-



**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

	82,625.00	82,625.00
DEFERRED CHARGES		
Special Emergency Reassessment Program	60,000.00	-
Emergency - Downpayment on dredging ordinance		
RESERVE FOR UNCOLLECTED TAXES	1,127,828.87	
TOTAL BUDGET	15,787,832.98	5,399,882.00
LESS EXCEPTIONS :		
CAPITAL IMPROVEMENTS		
Capital Improvement Fund	107,500.00	75,000.00
MUNICIPAL DEBT SERVICE		
Bond Principal	1,401,500.00	1,401,500.00
Note Principal	66,000.00	-
Bond Interest	207,057.00	207,057.00
Note Interest	82,625.00	82,625.00
TOTAL EXCEPTIONS	1,864,682.00	1,766,182.00
ALLOWABLE INCLUSIONS	13,923,150.98	3,633,700.00
ALLOWABLE AMOUNT (less exceptions)	0.2625	
MAXIMUM 2016 TEMPORARY BUDGET (less exceptions)	3,654,827.13	
APPROPRIATIONS - Sewer Utility		
OPERATING		
Salaries and Wages	S&W 534,000.00	95,000.00
Other Expenses	OE 350,000.00	120,000.00
Overexpenditure of Appropriations	1,504.39	
DEBT SERVICE		
Payment of Bond Principal	390,606.00	390,606.00
Interest on Bonds	66,107.00	66,107.00
Payment on BANS and Capital Notes		-

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

	7,000.00	
Interest on Notes	39,970.00	36,875.00
Atlantic County Utility Authority	OE 1,100,812.00	304,000.00
FICA/SS	40,000.00	5,000.00
CAPITAL IMPROVEMENT FUND		
TOTAL BUDGET	2,529,999.39	1,017,588.00
LESS EXCEPTIONS:		
CAPITAL IMPROVEMENTS		
Capital Improvement Fund		-
DEBT SERVICE		
Payment of Bond Principal	390,606.00	390,606.00
Interest on Bonds	66,107.00	66,107.00
Payment on BANS and Capital Notes	7,000.00	-
Interest on Notes	39,970.00	36,875.00
TOTAL EXCEPTIONS	503,683.00	493,588.00
ALLOWABLE INCLUSIONS	2,026,316.39	524,000.00
ALLOWABLE AMOUNT	0.2625	
MAXIMUM 2016 TEMPORARY BUDGET	531,908.05	

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**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

M/S - Gerety/Tapp

Adopted by a unanimous vote of those present as amended. City Council duly amended the resolution to add Mike Kedziora as Alternate No. 2.

**No. 9 of 2018 (As Amended)**

**Subject:                   Zoning Board Appointments**  
**Introduced by:        Councilman Tapp**

**WHEREAS**, a vacancy exists on the Somers Point Zoning Board of Adjustment due to the resignation of Alan Cohen said term expiring December 31, 2018; and

**WHEREAS**, Council wishes to appoint David Robbins (Alt. No. 1) to fill the unexpired term of Alan Cohen said term expiring December 31, 2018.

**WHEREAS**, a vacancy now exists in the Alternate No. 1 position of the Zoning Board, said term expiring December 31, 2019; and

**WHEREAS**, Council wishes to appoint Guy Salani to the Alternate No.1 position to fill the unexpired term of David Robbins, said term expiring December 31, 2019.

**WHEREAS**, a vacancy now exists due to the resignation of Lynn Callahan with a term expiring December 31, 2019; and

**WHEREAS**, Council wishes to appoint Janice Johnston to fill the unexpired term of Lynn Callahan said term expiring December 31, 2019; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point, New Jersey that the Somers Point Zoning Board of Adjustment is constituted as follows

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point, New Jersey that the Somers Point Zoning Board of Adjustment is constituted as follows:

<b>MEMBER</b>	<b>EXPIRATION OF TERM</b>
David Robbins	Dec. 31, 2020
Joseph Craddock	Dec. 31, 2020
Shawn Rowan	Dec. 31, 2021
Janice Johnston	Dec. 31, 2018
Charles "Skip" Broomall	Dec. 31, 2018
Tracy Campbell	Dec. 31, 2019
Paul Huber	Dec. 31, 2019
<b>Alternates:</b>	
Guy Salani – Alt. No. 1	Dec. 31, 2019
Mike Kedziora – Alt. No. 2	Dec. 31, 2018



**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

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**No. 14-2018**

M/S – Tapp/Meischker

Adopted by a unanimous vote of those present.

**No. 14 of 2018**

**Subject: CLASS III PLANNING BOARD APPOINTMENT**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, a vacancy exists in Class III category of the Somers Point Planning Board.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council appoints Councilman Howard Dill to the Class III category of the Somers Point Planning Board for a one year term expiring December 31, 2018.

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**No. 16-2018**

M/S – Gerety/Toto

Adopted by a unanimous vote of those present.

**No. 16 of 2018**

**Subject: Recreation Commission Appointment to Fill a Vacancy**  
**Introduced By: Councilmen McGuigan and Toto**

**WHEREAS**, Ordinance No. 1 of 1975 authorized the establishment of a Board of Recreation; and

**WHEREAS**, the Mayor of the City of Somers Point may appoint not less than three (3) nor more than seven (7) members as Commissioners to said Board of Recreation; and

**WHEREAS**, vacancies now exist due to the resignations of Marcus Perry and Jeanette Cellucci, said terms expiring December 31, 2021; and

**WHEREAS**, Council wishes to appoint Giuseppe Ungaro to fill the unexpired term of Marcus Perry, said term expiring December 31, 2021; and

**WHEREAS**, Council wishes to appoint Michael Stewart to fill a vacancy, said term expiring December 31, 2018; and

**WHEREAS**, a vacancy now exists due to the resignation of Barbie Carney with a term expiring December 31, 2017; and

**WHEREAS**, Council wishes to appoint Kristian Gardner to fill the unexpired term of Barbie Carney, said term expiring December 31, 2019; and

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**WHEREAS**, a vacancy now exists due to the resignation of Eric Meyers with a term expiring December 31, 2018; and

**WHEREAS**, Council wishes to appoint Matt Endicott to fill the unexpired term of Eric Meyers, said term expiring December 31, 2018; and

**NOW, THEREFORE, BE IT RESOLVED** that the above appointment is hereby confirmed by the City Council.

**THE RECREATION COMMISSION**, as of this date, consists of the following members with their expiration dates noted:

<b>MEMBER</b>	<b>EXPIRATION OF TERM</b>
Giuseppe Ungaro	December 31, 2021
Paul Huber, Jr.	December 31, 2020
Vacant	December 31, 2021
Kristian Gardner	December 31, 2019
Mike Owen	December 31, 2022
Matt Endicott	December 31, 2018
Michael Stewart	December 31, 2018

\*\*\*\*\*

**No. 24-2018**

M/S – Toto/Meischker

Adopted by a unanimous vote of those present.

**No. 24 of 2018**

**Subject:** Economic Development Advisory Commission  
**Introduced by:** Councilmen Tapp, Gerety and Meischker

**WHEREAS**, Ordinance No. 1 of 2006 authorized the establishment of an Economic Development Advisory Commission; and

**WHEREAS**, Ordinances No. 31 of 2007 and Ordinance 5 of 2014 amended said Ordinance; and

**WHEREAS**, in accordance with ordinance, the City Council hereby re-appoints Glenn Monroe, Greg Sykora and Mario Suarez to fill the expired terms, said term expiring December 31, 2017; and

**WHEREAS**, City Council wishes to re-appoint Glenn Monroe, said term expiring December 31, 2020; and

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**WHEREAS**, City Council wishes to re-appoint Greg Sykora and Mario Suarez, said terms expiring December 31, 2022; and

**WHEREAS**, City Council wishes to re-appoint Jann E. Mevoli and Pamela J. Chamberlain as an Ex-Officio members, said terms expiring December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** that the Economic Development Advisory Commission consists of the following members:

<u>Regular Members</u>	<u>Expiration of Term</u>
Mary Jane Bolden	December 31, 2018
Glenn Monroe	December 31, 2020
Greg Sykora	December 31, 2022
Mario Suarez	December 31, 2022
Brenda Klock	December 31, 2019
Sue Seckinger	December 31, 2019
Ron Ralston	December 31, 2019
Levi Fox	December 31, 2019
<u>Advisory ExOfficio Member(s)</u>	<u>Expiration of Term</u>
Jann E. Mevoli	December 31, 2018
Vacant	December 31, 2018

\*\*\*\*\*

**No. 27-2018**

M/S – Toto/Dill

Adopted by a unanimous vote of those present. Council President McGuigan looks forward to all the veteran events.

**No. 27 of 2018**

**Subject: Sponsoring Various Memorial/Remembrance Services**  
**Introduced By: Councilmen Dill and Toto**

**WHEREAS**, various Memorial and Remembrance Services are held in the City of Somers Point on property owned by the City; and

**WHEREAS**, these events are not for profit activities, are not for the purpose of raising or soliciting funds and are solely for the purpose of honoring our veterans who gave of themselves for the good of our Country; and

**WHEREAS**, the Governing Body of the City of Somers Point believes it to be in the best interest of our citizens to sponsor these Memorial Events held on City owned property;

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the following Memorial and Remembrance Services held in the City of Somers Point to the extent held on property owned by the City of Somers Point shall be sponsored, endorsed and approved by the City:

Monday - May 28, 2018	Memorial Day Parade - Shore Road to Patriots Park with ceremony at Patriots Park. - 11:00 am
Sunday - Sept.11, 2018	911 Remembrance Day, Patriots Day at Patriots Park 8:30 am
Friday - Sept.21, 2018	POW-MIA Recognition Day at Patriots Park - 7:00 pm (?)
Saturday - Nov. 11, 2018	Veterans Day - 11 am at Patriots Park
Sunday - Dec. 2, 2018	Pearl Harbor Remembrance Day - 1:00 pm at Somers Point Beach

**IT IS FURTHER RESOLVED**, that the City Administrator is directed to send a copy of this Resolution to the Municipal Joint Insurance Fund.

\*\*\*\*\*

**No. 31-2018**

M/S – Gerety/Dill

Adopted by a unanimous vote of those present.

**No. 31 of 2018**

**Subject: Somers Point Arts Commission**  
**Introduced by: Councilmen Tapp and Gerety**

**WHEREAS**, the Somers Point Arts Commission was established by Ordinance No. 13 of 2006; and

**WHEREAS**, vacancies exist on the Somers Point Arts Commission due to the expiration of the terms of the members.

**NOW, THEREFORE, BE IT RESOLVED** that the following members are hereby appointed with their terms expiring December 31, 2018:

Kathleen Arleth  
Anna Swift  
Vacancy  
Donna Mohr  
Christine Toland Ulrich

Kim Bray  
Lois Hirschman Gregory  
Vacancy  
Vacancy  
Vacancy

\*\*\*\*\*

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**No. 32-2018**

M/S – Toto/Dill/

Adopted by a unanimous vote of those present.

**No. 32 of 2018**

**Green Team Advisory Committee**

**Introduced by: Councilman Toto**

**WHEREAS**, The City of Somers Point strives to save tax dollars, assure clean land, air and water, and improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

**WHEREAS**, The City of Somers Point hereby acknowledges that the residents of Somers Point desire a stable, sustainable future for themselves and future generations; and

**WHEREAS**, by endorsing a sustainable path, the City of Somers Point is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

**WHEREAS**, The City of Somers Point desires to focus attention on “Green” issues, so the City Council established a Green Team Advisory Committee pursuant to Ordinance No.21 of 2009; and

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the City Council of Somers Point that the following persons are hereby appointed to Green Team Advisory Committee:

<i>1 Year Term Expires on:</i>	<i>Name</i>
December 31, 2018	Robert Green
December 31, 2018	Dale Portnoy
December 31, 2018	Linda M. Keyser
December 31, 2018	William Reinert
December 31, 2018	Robert Bender
December 31, 2018	Elizabeth “Lisa” Bender
December 31, 2018	Paul Ludgate

\*\*\*\*\*

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**No. 34-2018**

M/S - Dill/Toto

Adopted by a unanimous vote of those present. Mayor Glasser mentioned that Mr. Gaffney requested to delay the swearing in until all the members are available.

**No. 34 of 2018**

**Subject: Appointments/Harbor Master and  
Deputy Emergency Management Coordinators**  
**Introduced by: Mayor Glasser, Councilmen McGuigan and Dill**

**WHEREAS**, it is the duty of Mayor John L. Glasser, Jr., to make certain appointments to various offices in the City of Somers Point as their terms expire.

**NOW, THEREFORE, BE IT RESOLVED** that the following list of appointments made by Mayor Glasser on the fifth day of January, 2018, be confirmed at this time by the City Council.

**HARBOR MASTER**

1 Year Term (Expires 12/31/18)

Ronald Meischker

**MUNICIPAL COORDINATOR, OFFICE  
OF EMERGENCY MANAGEMENT**

3 Year Term (Expires 12/31/20)

Philip Gaffney

**DEP. MUNICIPAL COORDINATORS, OFFICE  
OF EMERGENCY MANAGEMENT**

1 Year Terms (Expire 12/31/18)

Neil Regina  
Peggy Regina  
Rob Cozen

\*\*\*\*\*

**Consent Agenda**

On the motion of Councilman Tapp, seconded of Councilman D'Adamo and carried to approve the Consent Agenda regarding the following resolutions.

# REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 5, 2018 - 6:00 p.m.

## No. 4 of 2018

**Subject:** Designating Council Meeting Dates  
**Introduced by:** Councilmen Tapp, Toto and Meischker

**BE IT RESOLVED** by the Council of the City of Somers Point that the second and fourth Thursday of each month be designated as the time for regular Council Meetings for the year 2018 and said meetings shall be held in the Council Chambers of the Municipal Services Building and convene at 7:00 p.m., prevailing time.

**BE IT FURTHER RESOLVED** by the Council of the City of Somers Point that the second and fourth Thursday of each month be designated as the time for Work Sessions and Executive Session as needed for the year 2018 and said work sessions and Executive Sessions shall be held immediately subsequent to the completion of the regularly scheduled Council meetings.

**NOW, THEREFORE, BE IT RESOLVED** that the above meetings are scheduled in conjunction with the Open Public Meetings Act of 1975 and the City Clerk is hereby directed to post a copy of this Resolution on the appropriate Bulletin Boards in the Municipal Buildings for the public's information and to furnish local newspapers with a copy of this Resolution not later than January 10, 2018.

### Meeting Dates

January 5, 2018(6 pm)	Reorg. Mtg.	June 14, 2018	Regular Mtg.
January 11, 2018	Regular Mtg.	June 28, 2018	Regular Mtg.
January 25, 2018	Regular Mtg.	July 26, 2018	Regular Mtg.
February 8, 2018	Regular Mtg.	August 23, 2018	Regular Mtg.
February 22, 2018	Regular Mtg.	September 13, 2018	Regular Mtg.
March 8, 2018	Regular Mtg.	September 27, 2018	Regular Mtg.
March 22, 2018	Regular Mtg.	October 11, 2018	Regular Mtg.
April 12, 2018	Regular Mtg.	October 25, 2018	Regular Mtg.
April 26, 2018	Regular Mtg.	November 8, 2018	Regular Mtg.
May 10, 2018	Regular Mtg.	December 13, 2018	Regular Mtg.
May 24, 2018	Regular Mtg.		

Mainland Journal	Ocean City Sentinel
The Press of Atlantic City	Municipal Services Building
The Current	somerspointgov.org

\*\*\*\*\*

## No. 5 of 2018

**Subject:** Designating Official Newspapers  
**Introduced by:** Councilmen Tapp, Toto and Meischker

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**BE IT RESOLVED** by the City Council of the City of Somers Point that the Mainland Journal, Ocean City Sentinel, The Press of Atlantic City and The Current be and are hereby designated as the legal newspapers for the City of Somers Point for a period of one year commencing January 1, 2018.

\*\*\*\*\*

**No. 6 of 2018**

**Subject: Financial Depositories**  
**Introduced by: Councilmen McGuigan, Dill and Gerety**

**WHEREAS**, the following financial institutions are enumerated as depositories of City funds:

Ocean First Bank, Linwood, NJ  
New Jersey Cash Management Fund, Jersey City, NJ

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. That funds of the City of Somers Point which may be on deposit at any of the above enumerated financial institutions may be withdrawn on checks, drafts, advises of debit, notes or other orders for the payment of monies bearing any two signatures of the following individuals: John L. Glasser, Jr., Mayor; Lucy R. Samuelsen, City Clerk; William Swain, City Administrator/ Chief Financial Officer; Jason Frost, Assistant City Administrator and the financial institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any of the approved signatories.
2. That the financial institution is hereby directed to accept and pay without further inquiry any item drawn against any of the City's accounts with the financial institution bearing the signature or signatures as authorized above or otherwise, even though drawn or endorsed to the order of any signatory signing or tendered by such signatory for cashing or in payment of the individual obligation of such signatory or for deposit to the signatory's personal account and the financial institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of such item.
3. That any one of such signatories is authorized to endorse all checks, drafts, notes and other items payable to or owned by the City for deposit with the financial institution, or for collection or discount by the financial institution; and to accept drafts and other items payable at the financial institution.



**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

4. That the above named signatories are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the City may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.
5. That the authorities hereby conferred upon the above named signatory shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by that financial institution at each location where an account is maintained. Any such notice shall not affect any items in process at the time notice is given.
6. That the City Administrator and Chief Financial Officer be and are hereby empowered to establish and maintain the accounts they deem necessary at any of the above enumerated depositories.

\*\*\*\*\*

**No. 7 of 2018**

**Subject:                   Appointing Certifying Agent**  
**Introduced by:       Councilmen Tapp, Toto and Meischker**

**WHEREAS**, the rules and regulations of the Civil Service Commission require that the City of Somers Point designate a certifying agent for payroll reports and other matters.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that Lucy R. Samuelsen is hereby designated as said certifying agent to the Civil Service Commission.

\*\*\*\*\*

**No. 10 of 2018**

**Subject:                   Authorizing the Somers Point Tax Assessor in Conjunction with  
Somers Point Special Tax Counsel to Settle and Compromise Certain  
Real Property Tax Appeals Pending before the Atlantic County Board  
of Taxation or the New Jersey Tax Court**

**Introduced By:       Councilman McGuigan**

**WHEREAS**, from time to time the Tax Assessor is presented with an opportunity to compromise, settle or otherwise dispose of certain tax appeals pending before the Atlantic County Board of Taxation or the New Jersey Tax Court; and



# REORGANIZATION MEETING MAYOR AND CITY COUNCIL

**January 5, 2018 - 6:00 p.m.**

3. This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the account: Municipal Prosecutor, Other Expenses, 8-01-25-275-200. No amount shall be chargeable or certified until such times as goods or services are ordered or otherwise called for.

\*\*\*\*\*

## **No. 12 of 2018**

**Subject: Appointment of Public Defender**  
**Introduced by: Councilmen Tapp and Toto**

**WHEREAS**, the City of Somers Point wishes to appoint Frank J. Lentz, Esq. as Municipal Public Defender, effective January 1, 2018 to December 31, 2018; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

5. Frank J. Lentz, Esq. be and hereby is appointed as Municipal Public Defender for the City of Somers Point for the period of January 1, 2018 to December 31, 2018.
6. This appointment is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contract Law because public bidding is not required for said service.
7. The Mayor is hereby authorized to execute an agreement with Frank J. Lentz, Esq. for the calendar year 2018. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
8. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

# REORGANIZATION MEETING MAYOR AND CITY COUNCIL

**January 5, 2018 - 6:00 p.m.**

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in

the account: Public Defender, OE, 8-01-43-495-200. No amount shall be chargeable or certified until such times as goods or services are ordered or otherwise called for.

\*\*\*\*\*

## **No. 13 of 2018**

**Subject: Contracting with Municipal Accountant**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, N.J.S.A. 40A:5-4 requires an annual audit to be conducted by a registered municipal accountant; and

**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. The Mayor is hereby authorized to execute an agreement with Leon Costello, RMC, of Ford, Scott & Associates for the calendar year 2018 to conduct the 2017 annual audit and assist with the preparation of the 2018 Financial Statement, 2018 Debt Statement and 2018 Budget. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
2. This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the accounts: Annual Audit, Other Expense, 8-01-20-135-200 and Sewer Utility, Operating

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL**

**January 5, 2018 - 6:00 p.m.**

Other Expense, 8-07-55-502-013. No amount shall be chargeable or certified until such times as goods or services are ordered or otherwise called for.

\*\*\*\*\*

**No. 15 of 2018**

**Subject: Authorizing Chief Financial Officer and  
City Administrator to Pay Required Bills**  
**Introduced by: Councilmen McGuigan, Dill and Gerety**

**WHEREAS**, it is recognized that the operational needs of the City may require certain bills to be paid prior to the opportunity for individual review and approval by City Council during the calendar year 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the City Administrator and Chief Financial Officer are hereby empowered to pay those bills which they deem necessary, on an as-needed basis.

**BE IT FURTHER RESOLVED** that said authorization is expressly conditioned upon the availability of sufficient funds, and all bills so paid will be presented to City Council by separate listing at the first meeting subsequent to payment.

\*\*\*\*\*

**No. 17 of 2018**

**Subject: Adopting Cash Management Plan**  
**Introduced by: Councilman McGuigan, Dill and Gerety**

**WHEREAS**, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

**WHEREAS**, the Cash Management Plan must include:

- 1) The designation of a public depository or depositories
- 2) The authorization for investments as permitted by various applicable laws
- 3) The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote.
- 4) An annual audit of the Cash Management Plan

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

- 5) That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the Cash Management Plan attached hereto and made a part hereof is hereby adopted for the year 2018.

\*\*\*\*\*

**No. 18 of 2018**

**Subject:       Appointing Risk Management Consultant for Atlantic County  
                  Municipal Joint Insurance Fund & Municipal Excess Liability JIF**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, the Governing Body of the City of Somers Point has resolved to join the Atlantic County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, each a self insurance pooling fund, following a detailed analysis; and

**WHEREAS**, the Bylaws of said Funds require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.; and

**WHEREAS**, the governing body has determined to secure these services as an exception to a fair and open process pursuant to N.J.S. 19:44A-20.5; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Glenn Insurance of Absecon, New Jersey be and is hereby appointed Risk Management Consultant for the period of January 1, 2018 to December 31, 2018; and
2. This appointment is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an agreement with Glenn Insurance in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.

# REORGANIZATION MEETING MAYOR AND CITY COUNCIL

**January 5, 2018 - 6:00 p.m.**

4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

I hereby certify that funds are available for this purpose for the Liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2017 budget in the accounts: Insurance, Other Insurance, 8-01-23-210-200; Insurance, Workers Compensation, 8-01-23-215-200; Sewer Utility, Other Operating Expenses, 8-07-55-502-013.

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## **No. 19 of 2018**

**Subject: Appointment of Tax Appeal Attorney**  
**Introduced by: Councilman Tapp, Toto and Meischker**

**WHEREAS**, the City of Somers Point has identified a need for an attorney for Tax Appeal Matters for 2018; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

Thomas G. Smith, Esq., be and hereby is appointed as Tax Appeal Attorney for the City of Somers Point for the period of January 1, 2018 to December 31, 2018.

1. This appointment is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
2. This appointment is not exclusive during the term of this contract, and that the City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at its sole discretion.
3. The Mayor is hereby authorized to execute an agreement in connection with these services, and, upon execution, the agreement will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

I hereby certify that funds are available for this purpose in the temporary budget and funds will be available upon adoption of the 2018 budget in the account: Legal Services & Costs, Other Expense, 8-01-20-155-200. No amount shall be chargeable or certified until such times as goods or services are ordered or otherwise called for.

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**No. 20 of 2018**

**Subject:                   Appointing Fund Commissioner**  
**Introduced by:        Councilmen Tapp, Toto and Meischker**

**WHEREAS**, the City of Somers Point is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

**WHEREAS**, the City Council of the City of Somers Point recommends the appointment of Lucy Samuelsen to serve as Fund Commissioner and Councilman Howard Dill as Alternate Fund Commissioner in accordance with the FUND Bylaws.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that it does hereby appoint Lucy R. Samuelsen as Fund Commissioner and Councilman Howard Dill as Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

\*\*\*\*\*

**No. 21 of 2018**

**Subject:                   Appointing City Engineer**



**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, a vacancy exists in the position of City Engineer; and  
**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Greg Schneider of the firm of Mott Associates of Egg Harbor Township hereby is re-appointed as Municipal Engineer for the period of January 1, 2018 to December 31, 2018; and
2. This appointment is awarded without competitive bidding as a “Professional Service”, under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an agreement with Greg Schneider of Mott Associates in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

I hereby certify that funds are available for this purpose in the temporary budget and funds will be available upon adoption of the 2018 budget in the account: City Engineer, Other Expense, 8-01-20-165-200, as well as various improvement authorizations. No amount shall be chargeable or certified until such times as goods or services are ordered or otherwise called for.

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**No. 22 of 2018**

**Subject: Contracting with Polistina & Associates for Engineering Services Regarding Somers Point Sewer Utility**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, there exists a need for engineering services in connection with the City of Somers Point Sewer Utility; and

**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point, as follows:

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

- 1) Vincent Polistina of Polistina & Associates hereby is re-appointed to provide the engineering services necessary in connection with the City of Somers Point Sewer Utility for the year 2018.
- 2) The Mayor is hereby authorized to execute an agreement with Vincent Polistina in connection with these services, and, upon execution, the agreement will be attached to this resolution and become a part hereof.
- 3) This appointment is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
- 4) As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the account: Sewer Utility Operations; Other Expenses; 8-07-55-502-013, as well as various improvement authorizations. No amount shall be chargeable or certified until such times as the services are ordered or otherwise called for.

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**No. 23 of 2018**

**Subject: Appointment of Bond Counsel**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, the City of Somers Point has identified a need for Bond Counsel for 2018 and

**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

5. Fleishman and Daniels hereby is re-appointed as Bond Counsel for the City of Somers Point for the period January 1, 2018 through December 31, 2018, inclusive.

# REORGANIZATION MEETING MAYOR AND CITY COUNCIL

**January 5, 2018 - 6:00 p.m.**

6. This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
7. The Mayor is hereby authorized to execute an agreement with Fleishman and Daniels in connection with these services, and, upon execution, the agreement will be attached to this resolution and become a part hereof.
8. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the account: Department of Finance, Other Expenses, 8-01-20-130-200, as well as various improvement authorizations. No amount shall be chargeable or certified until such times as the services are ordered or otherwise called for.

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**No. 25 of 2018**

**Subject: Appointing Labor Attorney**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, the City of Somers Point has identified a need for a Labor Attorney for the year 2018: and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Stephen D. Barse, Esq., is hereby appointed as Labor Attorney for the City of Somers Point for the period of January 1, 2018 to December 31, 2018.
2. This appointment is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public contracts Law because public bidding is not required for said service.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

3. The Mayor is hereby authorized to execute an agreement with Stephen D. Barse, Esq. in connection with these services and upon execution, the agreement will be attached to this resolution and become a part hereof.
4. As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5(6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the account: Legal Services & Costs: Other Expense, 8-01-20-155-200. No amount shall be chargeable or certified until such times as the services are ordered or otherwise called for.

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**No. 26 of 2018**

**Subject:           Appointing Attorney to Represent the City of Somers Point in Matters Involving New Jersey Council on Affordable Housing and Fair Housing Act Matters, Regulations and Compliance**

**Introduced by:     Councilmen D’Adamo, McGuigan and Toto**

**WHEREAS**, the City of Somers Point has identified a need for an attorney to provide advice, counsel and representation to the City of Somers Point on matters involving New Jersey Council on Affordable Housing and Fair Housing Act matters, regulations and compliance including but not limited to certain matters pending before the Superior Court of the State of New Jersey; and

**WHEREAS**, it is the intent of the City of Somers Point to appoint counsel to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2018; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

5. James E. Franklin II, Esq., and other attorneys within the designated Special COAH Counsel law firm of Youngblood, Franklin, Sampoli &

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

6. Coombs, P.A., is hereby appointed as an attorney to represent, advice and counsel the City of Somers Point on certain matters involving New Jersey Council on Affordable Housing and Fair Housing Act matters, regulations and compliance including but not limited to certain matters pending before the Superior Court of the State of New Jersey; and
7. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public contracts Law because public bidding is not required for said service.
8. This appointment is not exclusive during the term of this contract, and that City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at its sole discretion.

The Mayor is hereby authorized to execute an agreement with Esq., James E. Franklin II, Esq., of Youngblood, Franklin, Sampoli & Coombs, P.A., to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2018. The agreement will be attached to this resolution and become a part hereof.

As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5(6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the account: Legal Services & Costs: Other Expense, 8-01-20-155-200. No amount shall be chargeable or certified until such times as the services are ordered or otherwise called for.

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**No. 28 of 2018**

**Subject: Re-appointing Public Agency Compliance Officer**  
**Introduced by: Councilmen Tapp, Toto and Meischker**

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**WHEREAS**, the State Affirmative Action Office, Department of the Treasury, requires that an official person be designated as a liaison and to serve as a Public Agency Compliance Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby re-appoints Municipal Clerk, Lucy R. Samuelsen, to act in this capacity for the City of Somers Point.

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**No. 29 of 2018**

**Subject:                   SETTING INTEREST RATES FOR DELINQUENT TAXES**  
**Introduced by:       Councilman McGuigan**

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for the nonpayment of taxes or assessments and sewer charges;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point, County of Atlantic, State of New Jersey, that:

1. In the event that payments of taxes or assessments and sewer charges are not paid on the due date, but are paid within a period of ten (10) days in the case of taxes, or thirty (30) days in the case of assessments and sewer charges, the Tax Collector is hereby authorized to charge no interest on all such delinquent payments.
2. In the event that payments of taxes or assessments and sewer charges are not paid within ten (10) days in the case of taxes, or thirty (30) days in the case of assessments and sewer charges, the Tax Collector is hereby authorized to charge interest at the rate of eight percent per annum on the first \$1,500.00 of the delinquency and 18 percent per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax or assessment was payable until the date of actual payment.
3. N.J.S.A. 54:6-67 specifically provides that a governing body may fix a penalty to be charged to a taxpayer where there is a tax and/or other municipal charge delinquency in excess of \$10,000.00 at the end of any calendar year on a given parcel of real estate; and
4. That a penalty equal to six percent of the amount of any delinquency in taxes and other municipal charges on a given parcel of real property shall be and is hereby imposed where the delinquency exceeds \$10,000.00 at the end of each calendar year.

**BE IT FURTHER RESOLVED** that a true copy of this Resolution be forwarded to the Tax Collector.

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**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**No. 30 of 2018**

**Subject: Authorizing the Mayor of the City of Somers Point to Sign Certain New Jersey Department of Environmental Protection Permit Applications and Other Routine Project Documents on behalf of the Sewer Utility for Projects Approved and Authorized by The Governing Body of the City of Somers Point**

**Introduced by: Councilmen Dill and Toto**

**WHEREAS**, from time to time it is necessary for the Sewer Utility Engineer and the City Engineer to submit permit applications and other routine project documents to the New Jersey Department of Environmental Protection (NJDEP) on behalf of the City for Sewer Utility Projects approved by City Council; and

**WHEREAS**, it is necessary for the Mayor of the City of Somers Point to sign such routine applications and documents on behalf of the City, and

**WHEREAS**, in submitting such applications and documents to the NJDEP it is necessary to reference the enabling resolution granting such signing authority to the Mayor; and

**WHEREAS**, it has been brought to the attention of City Council that such an enabling resolution must be adopted:

**NOW, THEREFORE**, it is hereby **RESOLVED** by the Somers Point City Council that John L. Glasser, Jr., in his capacity as Mayor of the City of Somers Point is hereby authorized to execute such applications and documents as may from time to time be prepared by the City or Sewer Utility Engineer as necessary to be submitted to the New Jersey Department of Environmental Protection associated with any and all permits and permit applications required for approved City projects without necessity of any further approval from this governing body.

**It is further RESOLVED** that copies of this resolution shall be provided to the City Engineer, the Sewer Utility Engineer and the Code Enforcement Office Secretary.

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**No. 33 of 2018**

**Subject: Appointing Planner and Grant Consultant**

**Introduced by: Councilmen Tapp, Toto and Meischker**

**WHEREAS**, the City of Somers Point has identified a need for a Planner and Grant Consultant to provide advice, counsel and representation to the City of Somers Point on matters involving planning and grant opportunities; and

**WHEREAS**, it is the intent of the City of Somers Point to appoint a Planner and Grant Consultant to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2018; and

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2018 - 6:00 p.m.**

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

9. James M. Rutala Associates, LLC is hereby appointed as a planner to represent, advise and counsel the City of Somers Point on certain matters involving planning, grant opportunities and grant writing; and
10. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public contracts Law because public bidding is not required for said service.
11. This appointment is not exclusive during the term of this contract, and that City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at its sole discretion.
12. The Mayor is hereby authorized to execute an agreement with James M. Rutala Associates, LLC to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2018. The agreement will be attached to this resolution and become a part hereof.
13. As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5(6) is not required.

I hereby certify that funds are available for this purpose for the liability to be incurred during the temporary budget period and that funds will become available for the remaining balance upon adoption of the 2018 budget in the account: Department of General Administration, Other Expenses, 8-01-20-100-200, as well as various grants. No amount shall be chargeable or certified until such times as the services are ordered or otherwise called for.

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**Committee Assignments**

The committee assignments stayed the same as 2017.

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**Public Portion**

Meeting was opened to the public and duly closed.



**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL**

**January 5, 2018 - 6:00 p.m.**

Council President McGuigan reminded everyone to stop by Charlie's to enjoy each other's company and welcome in the New Year. He stated that he looks forward to working this year, and there is a lot to do and a lot of great opportunities that we need to seize.

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**Adjournment**

There being no further business, meeting adjourned at 6:40 p.m.

Respectfully submitted,

Lucy R. Samuelsen, RMC  
Municipal Clerk  
Approved: 2/8/18